YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT COLLEGE ROPAR
• Name of the Head of the institution	DR.JASWINDER KAUR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01881 222263
• Mobile no	9501004544
• Registered e-mail	Principal.gc.ropar@gmail.com
• Alternate e-mail	Iqacgcr63@gmail.com
• Address	College Road Ropar
• City/Town	Ropar
• State/UT	Punjab
• Pin Code	140001
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**PUNJABI UNIVERSITY PATIALA**
• Name of the IQAC Coordinator	**PROF.JATINDER SINGH**
• Phone No.	**01881222263**
• Alternate phone No.	**8146022995**
• Mobile	**9814421031**
• IQAC e-mail address	**IQACGCR63@GMAIL.COM**
• Alternate Email address	**Principal.gc.ropar@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://govtcollegeropar.org/downloads/AQAR%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtcollegeropar.org/calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**A**	**3.22**	**2016**	**19/02/2016**	**18/02/2021**

6.Date of Establishment of IQAC	**01/04/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DHE	**RUSA**	**CENTER & STATE**	**21-22 WITH ONE YEAR**	**26,07,172**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Development of College Management Committee to carry out all development related works of the college
Proposal making of Open Air Gymnasium For holistic development of students
Disposal of E-waste and signing of MoU for its safe disposal in Future
To start M.com, BBA and one more unit of BCA in college
Re publication of college magazine
Innovation Ecosystem was developed under Institution's Innovation Council

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Professional ethics	Professional ethics were released on and circulated among stakeholders.
Conduction of various Faculty Development Programmes	Various FDP's were conducted during the session for intellectual, social and emotional well being of the faculty members
Internal Evaluation system	It was made mandatory practice to show internal assessment to students
Academic audit, Administrative Audit, Library Audit	Academic, Administrative and library audit has been done by internal faculty and reports have been submitted.
Plan to improve infrastructural facilities	CMC was constituted to conduct various renovation activities in geography department,physical education department and all pathways of the college.
Beautification of the campus	NSS Park was developed and plantation was done by NSS, Home-science Dept ,Botony department and Environment Committee.
Applied for M.COM, BBA and one more unit of BCA	Additional unit of BCA was granted to college and rest is in process still
To enrich the library	College upgraded library services by implementing Annual calendar and monitoring its activities.
Drafting of LO,PO,CO,PSO,CSO	LO, PO, CO, CSO, PSO have been drafted
Involvement of Stakeholders	Stakeholders are involved by inviting them on Alumni meet,Magzine releasing ceremonies etc.

Organization of various activities under AZADI KA AMRIT MAHAUTSAV	All college departments ,societies and different committees organised all activities under the said banner
Enrolment in MOOC Courses	2 faculty members have got FDP certificates under National Programme on Technology Enhanced learning(NPTEL)
Documentation with reports	To improve quality, all convener, HODs, Coordinators are sensitized regarding documentation of various reports and they have submitted reports.
MOU with various institutes	Memorandum of understanding have been signed with various institutes and NGOs
Celebration of National and other important days	International Girl Child Day, Independence day, republic day, national science day, international Women day, World environment Day, world Anti-tobacco day, World red Cross day, Social justice day were celebrated
Conduction of important annual events after covid period	Annual Function,Annual Athletic Meet,Alumni Meet,Job Fair were organised
Proposal to increase ICT related infrastructure,laboratory infrastructure ,smart classroom infrastructure from rusa grant	All purchases are being carried out and are in pipeline
Introduction of MENTOR -MENTEE Programme	Students were divided into various tutorial groups for this purpose

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	31/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	21/01/2022

15. Multidisciplinary / interdisciplinary

The New Education Policy, 2020 envisage structural changes while introducing holistic & multidisciplinary curriculum that has the potential to overhaul the learning environment as well as the learning process for the students. It aims for holistic academic growth among students by providing freedom to choose from preferred options of subjects and range of programs offered in an institution. Government College, Ropar is an affiliated college to Punjabi University Patiala, which is a state university. It has to follow a road map or guidelines prepared and provided by the State Government. As and when the University prepares or provides a curriculum to implement the multidisciplinary/ interdisciplinary structure of New Education Policy the College will abide by it. The College at its level encourage interdisciplinary activities by organizing special lectures on topic cutting across the disciplines.

16. Academic bank of credits (ABC):

One of the innovative provisions of the new National Education Policy 2020 (NEP 2020) is the introduction of the concept of Academic Bank of Credit (ABC). ABC will facilitate multiple entry and exit opportunities to the students of undergraduate and postgraduate degree courses for various academic programs. The ABC allows students to earn and secure credits from registered Higher Education Institutions and through schemes such as SWAYAM, NPTEL and various other upcoming Massive Open Online Courses. Government College, Ropar is an affiliated college to Punjabi University Patiala, which is a state university, hence, it follows the curriculum and structure prepared by the affiliating university in this regard. The institution will follow the guidelines of the affiliated university and Higher Education Department of the state. As and when the University or the Education Department prepares or provides a roadmap to implement the ABC, the College will abide by it

17.Skill development:

As the skill ecosystem in India, is seeing some great reforms and policy interventions which is reinvigorating and re-energising the country's workforce today; and is preparing the youth for job and growth opportunities in the international market,we at GOVERNMENT COLLEGE ROPAR has also started few new skill based initiatives in form of Institute's innovation council.Our students are participating in innovation related competions and few are working on their start ups.We have also introduced a programme on entreprunship skill for the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college thrives on incorporating the elements of the Indian Knowledge System in teaching. The medium of exams in science and commerce streams is mostly English but the medium of instruction involves the professors' usage of Indian languages like Punjabi and Hindi in addition to English. However, the subjects under humanities allow the student the freedom to choose their medium of writing in the language they prefer. The professors from the Science Department ensure to impart the historical background, philosophy and scientific temperament connected with different scientific discoveries and inventions while teaching. Arts, Commerce and Science departments often impart the knowledge of ancient Indian ideas, notions and beliefs to students during lectures via Digital Teaching Aids. Throughout the year, different activities are conducted by Fine Arts club and Home Science department to instil India's rich and diverse culture and traditions among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students from the Home Science department are taught sewing, cooking, art and craft so that they become self-dependent and can earn their livelihood. INSTTUTION'S INNOVATION COUNCIL is working countinously to polish the entrepreunral skills of the students with which they become eligible for running their own small start and earn livlihood . The IT department prepares students for different technical jobs. Many companies prefer students holding B.C.A degrees. Job fair is organised by the college where several multinational companies participate and choose the students as per their requirement. Thus, the education provided to the students prepares them for their future job search. The students are also honed in qualities like confidence, impressive speaking skills, team work, honesty and effective time management which are helpful in every sphere of life. They are provided time-bound assignments

and group tasks which assist in shaping their overall personality

20.Distance education/online education:

Throughout the COVID-19 pandemic, entire teaching was done online via platforms like Zoom, Google-Meet, Webex, etc. All the professors were given an orientation to implement the online teaching effectively. The students were provided with the schedule of online classes and all the professors sincerely followed the prescribed timetable. The students were instructed to keep their videos on and their attendance was marked only after confirming their online presence. Whatsapp and Telegram groups for different subjects and different batches were formed where all the necessary information was shared. Many professors recorded their lectures during the online sessions so that students could refer to them later. Online assignments were given and online quizzes were conducted to evaluate the students' progress. Additionally, different days of National and International importance were celebrated online ensuring complete participation of the students.Faculty uses MOODLE Platform to impart various online resources to enrich the students learning outcome

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**489**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2724**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**894**

File Description	Documents
Data Template	View File

2.3	**799**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**60**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**70**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**27**
Total number of Classrooms and Seminar halls	

4.2	**23564981**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**59**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt. College, Ropar is affiliated with the Punjabi University Patiala. All of the courses taught are either UGC or PunjabiUniversity authorized. The Punjabi University Academic Calendar is followed to cover the course during the semester. A student orientation held at the beginning of the semester is to familiarize students with the college procedures, information on career oriented programmes and other opportunities at the College. The Student Notice Board is updated on a regular basis. Academicschedules are generated semester by semester and posted on the college website.The college IQAC monitors this process.Mid-semester and final-semester exams are held as perthe university guidelines. An online system is used to track attendance, grades, and assessments.Periodic review of curriculum delivery is carried out during department meetings and any mid-course correction are done if necessary. Each department strives to ensure that there is efficient curriculum delivery and teachers are encouraged to use innovative teaching-learning methods to achieve this goal. At the end of each semester, teachers submit internal assessment marks in accordance with the department wise guidelines. Another important element of post semester activity is collection of student feedback on various parameters related to curriculum and its delivery.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution guarantees that time is managed effectively and that assignments are completed on time. It is given a timeline by the institution and follows it.The university publishes an academic calendar at the start of the academic year, which provides a time schedule for students' educational and extracurricular activities. To stay on track with the academic calendar, the college uses effective planning. This allows teachers and students to space out their teaching and learning.The college assesses students in three separate ways for the undergraduate programme: theory, assignments, practicals, and vivavoce.All of the components follow the university structure in terms of pattern and mark allocation. These grades are

also used to determine the best course of action for instructing slow pupils and improving their performance prior to the university exam.Every department prepares internal calendars in accordance with the institution's academic calendar to ensure timely delivery of syllabus.Every teacher adheres to a precise schedule that is reviewed and authorised by the department heads.Also a day-to-day division of themes and chapters is deduced.Students are given plenty of time to prepare and practise their concepts prior to the examinations.Teachers from all departments adhere to and respect the academic calendar in all circumstances.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://www.govtcollegeropar.org/calendar.php](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

365

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.

Gender : Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin

check up camps. The committee for Woman Anti harassment and internal greaviance organizes programs on Woman Empowerment, Laws for Woman, Women's Day. The N.S.S. unit of our college has been very proactive in conducting different extension activities in adopted villages also.

Environment and Sustainability : N.S.S. promotes environmental protection through tree plantation and other sustainable development programs.N.S.S. organizes various environment related programs including tree plantation, village cleanliness, eradication of Gajar grass,plastic free drive,Poster Competition,Debate Competition etc.The cleanliness program is organized to clean ponds, watering plant, Celebration of various days like World Environment Day, N.S.S. Day, etc.

Professional Ethics and Human Values : NSS and other NGO or government groups provide many activities to help students develop a scientific mindset and social consciousness.Human values are instilled in pupils through programmes run by the N. S. S., N.C.C and Political Science departments.The college has started several social activities like health and hygiene awareness,AIDS awareness programmes,voter's awareness,blood donation camps, and so on.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<u>https://www.govtcollegeropar.org/IQAC.php?type=StudentFeedbackSurvey</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.govtcollegeropar.org/IQAC.php?type=StudentFeedbackSurvey

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2724

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1453

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of all the students are assessed carefully an strategically through their class perfomance, participation in

various group activities such as group discussions during class etc. After the assessment of various kinds of learners, a strategy is formed as per the kind of learners in the class whether slow or advanced. After that various teaching methodologies are adopted such as blackboard teaching, PPT Presentations, learning through props, group activities based on model learning for practical subjects, role play or quiz based learning for non practical subjects. Also, easy language is adopted for teaching which is never a one way process. It is always a two way learning process. The use of English as a major language is avoided and the use of mother tongue is also done to compensate both the kind of learners. The assignments are given to the students as per their area of interest so that the students can learn and benefit more from it. The students are also dealt with as per their psychological needs especially post covid.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2724	60

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students centric methods for learning are adopted every year to enable their growth, both mental and physical. Experimental learning is enhanced via activities such as field tis, movie watching, PowerPoint presentation etc various subject quizzes, poster making, collage making is done for participative learning so that the participation so that the participation is encouraged and the interest of students is properly maintained through these activities. Moreover, open class discussions, debates are done in the classroom to promote inquisitive nature of students. Problem solving activities are also conducted such as group discussions,

group assignments, research paper writing, students are motivated not only to be better learners in classrooms but also better learners at life. Many new courses have been started by the open university of Jagat Guru Nanak Open University which enables the students to carry practical knowledge of things. Other than that a CPBFI course has been started for thr students in collaboration with Bajaj Finersv Limited.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for students nowadays to learn and master the latest technologies in order to meet the needs of professional life. As a result, technology is combined with additional mode of instruction to engage students in long term learning. Information and communication technology is used to support, enhance and optimize the delivery of education. ICT tools such as projectors, computers, printers with photocopier machines, scanners, smartboards are used to help students for a better learning and performance. Faculty also uses online teaching platforms such as moodle for assignments, notes and attendance. Classes are conducted in Google Meet, Zoom. Moreover, online groups are made on whatsapp for easy and convenient delivery of information. Also, students interact with the teachers via these online platforms. Online lectures, quiz, conference, competitions are also held via Cisco Webex, Google Meet etc. Also the purchase of three interactive panel boards is initiated.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

504

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are assessed throughout the year on various parameters. There are monthly tests, assignments which are given to students and their performance analyzed. Along with that, students are also involved in various activities and their performance is based on that too. Internal assessments for general subjects is divided in three parts as per assignments, attendance and Mid Semester Test which is given to students on the basis of final exams with the same pattern and marks. Assignments are assigned to students either on the topic of syllabus or on a learning criterion which enhance not only their subject knowledge but also gives them an overview of practical aspect. Research papers are also given to postgraduate students to enrich their qualitative and quantitative research activities.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examinations are conducted throughout the year at regular examinations witha major MS.T being conducted ones in each semester. The MST is purely on the university final examinations guidelines and is set up as per the final exam. The exam are conducted, evaluated and thereafter presented to students for self examination the students can cross checkthe exams and can counter question the doubts after the checking of the MST, internal tests. Also sometimes the internal exam is conducted through viva so that the students can self assess themselves via oral evaluation. Assignments are also

assigned as per the choice of the students so that they can prepare the topic accordingly. MSTs are planned beforehandfor the whole college and are conducted just like final exams. There is a date assignedfor the MST of each subject and the results are declared together for all the subjects on the same date assigned.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1 These are various programs and courses offered by the college, the college has a proper official website where the information regarding various courses is displayed through a proper channel. The graduate and post graduate courses of arts, sciences, commerce and computer are offered with limited number of seats for qualityandalso with proper students ratio. The link for the same is also attached alongwith

https://www.govt.collegeropar.org/artsDepartment.php

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.govt.collegeropar.org/artsDepartment.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2 The programs and courses are noted down in details and are also worked upon. The number of students appeared, passed and failed are tracked every year and the improvements in various programs andcourses are done .The progression report of the students is also assessed. The various organizations/institutes of the further studies and also of their further work isnoted. This is done through a proper channel wherein all the course in chargeskeep a note of their outgoing students. The outgoing students are also made a

member of alumni association so that they can share their experiences of the various courses/programs that they have undertaken.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.govtcollegeropar.org/artsDepartment.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

482

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.govtcollegeropar.org/IQAC.php?type=StudentSatisfactionSurvey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	[NIL](NIL)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

We proudly announce that Govt. College Ropar also has established

INSTITUTIONS INNOVATION CELL as per the norms of Innovation Cell, Ministry of Education, Govt. of India during IIC calendar year 2021-2022

1. IIC (Institute Innovation Council) aims to enhance the culture of innovation and incubation among faculty and students at, Govt. College Ropar leading to successful Govt. College Ropar start-up's, promoted and owned by the faculties and the students

2. . To foster innovation and an entrepreneurial culture, by providing students, Alumnae and faculty, opportunities to transform their business ideas to reality

- To create a vibrant local innovation ecosystem
- Start-up/entrepreneurship supporting Mechanism in HEIs
- Prepare institute for Atal Ranking of Institutions onInnovation Achievements Framework (ARIIA)
- Establish Function Ecosystem for Scouting Ideas and Preincubation of Ideas
- Develop better Cognitive Ability amongst Students
- To create an ecosystem to incubate and support innovative ideas
- To create entrepreneurship opportunities for students, faculty and Research Scholars
- To nurture the startups by providing them necessary support
- To provide support to commercialize innovative & sustainable ideas.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://iic.mic.gov.in/institute/activity

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`00`

File Description	Documents
URL to the research page on HEI website	[NIL](#)
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`11`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has carried out multiple extension activities in the neighbourhood community under NSS, NCC, RED RIBBON and YOUTH SERVICES CLUB, sensitizing students to the social issuessurrounding them. These activities spread awareness about various problems among the masses and also help students to learn community services and make them more conscious of individual and social responsibility towards society and country.It provides students with a positive environment for understanding the issues concerning the society, as they feel engaged and productive while participating in these endeavours.. Our college not merely focuses upon the academics but on the holistic development of student NSS is the major contributing unit that has organized rallies, village visits and camps in which lectures are based on various social and environmental issues such as stubble burning, female foeticide and infanticide, drugs, pollution etc. They also organise blood donation camps NCC unit Apart from their official training and participation in national day's parade they also organise relief camps and cleanliness drives in and around the college premises.This unit focuses mainly on making students and society aware about the evil of Drug addiction and also sensitize students about their fundamental rights and duties.

File Description	Documents
Paste link for additional information	https://govtcollegeropar.org/downloads/2022/ STOP%20STUBBLE%20BURNING%20PROJECT%20REPORT% 20FINAL.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`13`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`2080`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. College Ropar was established in 1945 before independence. Now it has 101171.48 Sqm area to its disposal. College has always tried to stay updated as per the latest requirements. To facilitate students and teaching staff, college has built various new rooms. If we talk about the facilities, there are 30 Classrooms, 8 Laboratories and 5 Seminar Halls.We have individual laboratories for Physics, Chemistry, Botany, Zoology, Geography, Spoken English, Home Science and Computers. Each Lab is well connected with local area network. We have got ample equipment like Projectors, Computers, Xerox machines and internet for teaching. Our Library is sub-divided into departmental libraries. We also have a Botanical Garden which has various Herbs and some rare Trees. We also boast of having a Botany and Zoology Museum for students.

Every department and office are equipped with personal laptops and printers. Every department has a lease line facility to connect to internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.govtcollegeropar.org/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has a history of winning gold medals in various cultural competitions especially Bhangra. Our students have actively participated in various cultural activities like Folk Dances, Theatres, Quiz competitions, Mimes, Plays.

Special occasion days are also celebrated with full fervour like Constitution Day, Legal Literacy Day, Women's Day, Science Day, Nutrition Health Day etc.

Various Talent Hunts are organized to bring out the best of the students. Students are duly awarded for their participations and efforts.

Govt. College has played an important role in sports for Punjabi University as it has won various trophies in intra college and intra university sports competitions. We have 12 acre dedicated sports complex in which we have 2 Handball courts, 2 Volleyball courts, 1 Hockey, 1 Kho-Kho, 1 Football, 1 Basketball and a 400 M Track. There are indoor game facilities available along with a Gymnasium.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.govtcollegeropar.org/activities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.govtcollegeropar.org/infrastructure.php?sec=ICT-Facility
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6540933.50

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software KOHA (http://dpi-lib.pbhe.punjab.gov.in/) for OPAC**
- **Nature of Automation (fully or partially)**
- **Version 21.11.02.000**
- **Year of Automation 2022**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

48977

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

160

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We have 2 connections of Airtel fibre internet service with 200 MBPS speed for main campus and HEIS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23564981

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College committee has been formed specifically to investigate all the tasks. Committee takes note of every requirement and ensure proper budgetary allocation is done to maintain all the facilities.

- **There is a team of permanent cleaners, gardeners, electrician and plumbers to take care of every need of the college.**
- **Teams are clear about their specific tasks to be performed at**

- every level
- Proper tools and utilities are provided to teams to carry their tasks
- Roaster management and attendance is done on regular basis
- Regular monitoring is also done to ensure all tasks are done in proper way
- Every equipment has a unique number which matches with the inventory
- Regular annual check ups and repairs are performed for all equipment
- To purchase new inventory or equipment multiple quotations are asked for
- Access has been provided to staff to read e-journals
- Pest control and lately sanitisations are being done toensure safety at all levels
- Regular updates are carried as per the requirement

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.govtcollegeropar.org/infrastructure.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

887

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

44

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	*https://www.youtube.com/watch?v=IwxFLJycvHo&t=7s*
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`790`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`790`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

162

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Co-curricular activities

The college does not have a student council or any similar body as university does not permit. But there is proper representation of students in various academic committees. Students form an integral part of the various Subject Societies as their Presidents, Secretaries and Members. The student editors of the College Magazine SHIWALIK and the Wall Magazines help the teachers in the compilation process of these magazines. This year students were engaged in online admission and examination form filling in form of internship.

File Description	Documents
Paste link for additional information	[nil](#)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Govt College Rupnagar is also known as OSA and is a registered body, with the Principal as its Patron in Chief. It functions to forge a strong bond between the college and its old students. It came into being in the 1995. The Alumni Association consists of 4 bodies: 1. The Patrons 2. The advisory Committee. 3. Central Executive Body 4. The General Body The administrative body of the association comprises the president, the general secretary and the treasurer. Other members of the faculty, who are also old students of the college, are its active members. The administrative body holds meetings from time to time, evolves policies regarding the working of the association. They are also encouraged to make valuable contribution to the association by interacting with the students and the new pass outs. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, and career opportunities to students.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/cell_committee.php?type=osa
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1

As the vision of the college states, the college governance works for the upliftment of all the students, be it from any caste, religion or creed. For the benefit of the schedule caste and schedule tribes students, the college provides them an SC Scholarship benefit funded by the state government. Students can also avail Student Welfare Fund which helps the financially weak students. This is all done to support the students financially and also so that their moral system does not hamper them from education. Maximum efforts are also done to encourage female students by providing them girls common room with attached washrooms and pad incinerators also. The college governance also ensures female friendly atmosphere by supporting the female students during their need of hour with the help of committees such as sexual harassment committee, women cell etc. Students are sensitised to many societal issues such as drug abuse, unemployment etc. Buddy groups are formed to make the students aware of the problem of drug abuse and also to protect them from such issues. There are many job fests which are organised by the college administration in collaboration with the district administration so that maximum students benefit out of it.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/visionMission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practises decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads of the various Departments in the college.

The Ways in which Heads of Departments participate in the Management Process:

• The Head of the Department oversees the Teaching Plans of his/her departmental members.

• He/she is empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties.

• He/she enjoys the privilege of convening departmental meetings where the programmes for the entire term are decided.

• He/she often takes the lead in planning seminars,career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises

• He/she is at liberty to introduce creative and innovative measuresfor the benefit of his/her students for example The English Department runs Reading Club,Punjabi Department Runs Sahit and kala munch etc .

• He/she, in consultation with his/her department oversees thepaper-setting, moderation, evaluation, and marks submission of all internal examinations of the department.

All faculty members participate, debate, discuss & give suggestions in facultycouncil meetings which occur on regular basis, almost two

times a month.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/designations.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is committed to impart Quality education to the youth enabling them to develop the right attitude, professional competence and inculcating the right ethical values. We have a formally stated Quality Policy. The College has very effective internal co-ordination and monitoring mechanisms. The Principal of the College takes initiative to ensure effective co-ordination between and among the functionaries of the College. On the basis of various policies formulated, objectives are laid down and plans made, a regular follow-up is maintained, thereby encouraging greater support and co-ordination.Our quality policy is "to pursue standards of excellence in all the areas of teaching, learning, research, services offered and administration". It has been developed by IQAC based on the objectives set up by the institution for achieving excellence in all the areas of working. The drive towards excellence is instilled among staff members and students by reiterating its importance time and again and has resulted in offering high quality services to our stakeholders. Standardizing routine procedures, conducting regular interactive meetings at all levels and periodical checks through audits and compliances have ensured adherence to our quality policy. Our quality policy is reviewed by IQAC, taking into consideration the feedback received from the stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://www.govtcollegeropar.org/IQAC.php?type=StrategicPlanm.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative cell of the college has digitized its records for easy storage and retrieval of data using desktops. Administrative circulars and notices are received and communicated electronically both using e-mails and whatsapp to faculty members and through e-mails to Punjabi University, Punjab Government and UGC etc. The important information and schedules regarding admissions, examination and cultural programs etc. are uploaded on the institute's website and prompt response is sent electronically about emails received from students, parents and other concerned departments. Finance and Accounts: Salaries of faculty members and other staff is transferred directly to their bank accounts. The annual financial statements contain both revenues and expenditures are audited regularly by engaged CAs and Government Auditors. Accounts Department of the college ensures digitization of its records on timely basis for storage and easy retrieval of the financial data.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/
Link to Organogram of the institution webpage	https://www.govtcollegeropar.org/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for Teaching staff Welfare measures for Non-Teaching Staff

1. Contributory provident Fund/Employee provident fund 2. Gratuity as per rules 3. Sabbatical leave will be sanctioned with full pay to teaching staff for attending FDP/ Work Shop/Conferences who have registered for / Pursuing to The Ph.D. work. 4. Six months Maternity Leave with Pay 5.Canteen Facility is provided 6.Apperciation for Faculty member for good work 7.Employees are encouraged to participate in sports competitions

8. As per central and Punjab Government rules. 9.Staff Social club

1. As per central and Punjab Government rules.

2 Staff Social club

File Description	Documents
Paste link for additional information	[nil](#)
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System of Teaching Staff

Institute follows a well-defined and framed model of performance appraisal system namely API as per UGC guidelines.

It is based on mainly three categories

1. Teaching, learning and evaluation related activities

a. Lectures, tutorials, practical hours or other teaching duties

b Preparation and imparting of knowledge

c. Use of participatory and innovative methodologies

d.Examination Duties

2. Professional development, co-curricular and extension activities

a. Students related co-curricular extension and field based activities

b. Contribution to corporate life

c. Professional development activities

3. Research and Academic Contribution

a. Research papers published in referred journals, conference proceedings

b. Research publication in Books

C. Training courses and conferences/seminar/workshop

Student satisfaction is given utmost importance hence it is a part of the faculty appraisal system. The feedback helps to review and improve the quality of the teaching-learning processes

The feedback is conducted in online mode . Apart from feedback, faculty is also assessed on performance of the students.

Performance Appraisal System of Non- Teaching Staff

The Institution Head assumed different types of duties to Non Teaching staff Their work is also evaluated from time to timeIn this regard, the duty of teaching staff is to supervise their work

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The internal audit of all the students funds is carried out by the Bursar of

the college regularly. The external audit of all govt. grants/other grants is

carried out by auditors of the AG Punjab. The last audit was done in November

2019. Being a Govt. institution the College complies with all the

suggestions/objections of the auditors. •The College on its own arranges the

audit of all PTA and HEIS funds and UGC grants etc. which is carried out by authorized chartered accountants

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

233,000

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the

mobilization of funds and

resource. The process involves various committees of the institute as well as the Department

Heads and Accounts office. Institute has designed some specific rules for the fund usage and

resource utilization.

? Mobilization of Funds, the student Tuition fee is the major source of income for the

institute.

? Alumni contribute to the institute by raising funds to purchase items like water coolers,

wall clocks, etc.

? A finance committee has been constituted to monitor the optimum utilization of funds

for various recurring and non-recurring expenses

? The purchase committee seeks quotations from vendors for the purchase of equipment,

computers, books, etc.

? The quotations are scrutinized by the finance and purchase committee before a final

decision is made based on parameters like pricing, quality, terms of service, etc.

? The Principal, finance and purchase committees along with the accounts department

ensure that the expenditure lies within the allotted budget..

Resource Mobilization Policy and Procedure

? Before the financial year begins, Principal and Heads of Departments prepare the

college budget.

? The institutional budget includes recurring expenses such as salary, electricity and

internet charges, stationary & other maintenance costs.

? It includes planned expenses such as lab equipment purchases, furniture, and other

development Expenses.

? The budget is scrutinized and approved by the top management and Governing Council.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students.

Academic Audit through IQAC

:· The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. At the beginning of academic session, the committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, and workshop supposed to organize for better performance. The Committee evaluated plan submitted by the departments and committees, twice in an academic session as per the academic planand reviewed their academic progress.

Implementation of Green practices in the campus:

· The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, AwarenessProgramme on Renewable Energy and e- Waste Management. For the better implementation of green practices, IQAC distributed these activities among various departments.

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/IQAC.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teachinglearning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made in the morning assembly and attendance and conduct of Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses, by

Academic review through periodical meetings

Use and enrichment of ICT infrastructure

File Description	Documents
Paste link for additional information	https://www.govtcollegeropar.org/IQAC.php
Upload any additional information	*View File*

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.govtcollegeropar.org/IQAC.php?type=AnnualReports
Upload e-copies of the accreditations and certifications	*View File*
Upload any additional information	*View File*
Upload details of Quality assurance initiatives of the institution (Data Template)	*View File*

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equity refers to " fairness of treatment for women and men, according to their respective needs. Keeping the present societal scenario, the institute observes the phrase "Equity leads to equality". Having this one as one of the most important principles of the college, there is always an assurance of "equal opportunities for all". Institute is always at the forefront of identification of the needs and aspirations of new generation and encourage the abilities and skills of boys and girls without any discrimination.

1. **Safety and security: Safety and security is the core responsibility of the institute. The initiatives taken by the institute such as gender equity and gender sensitization, thereby to ensure safety of girl students.To have a hawk eye,the institute is installed CCTV cameras at key places in the campus.The Institute has its legal cell which always serve as a tool for counselling**

(b). Counselling: Students need counselling regarding academic performance, career plans , personal issues and psychological issues.

To create an atmosphere where students can live freely and feel comfortable. Girls common rooms are provided with required facilities. Library provides separate reading space for boys and girls, which is utilised during free periods.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates several technique for the management of

degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has also advised to refuse anything which is not needed. The college campus has different dustbins to segregate the different waste like solid, dry and wet etc.

- For the personal protection it has been advised to use masks while handling the waste. Moreover, wearing head gears, eye covers, apron, gloves and boots as they help in fighting the transmission of infection.
- All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time.
- The college has organized Swach Bharat Mission. Under this banner the utility of recycling the solid waste has been elaborated. People from different aspects of life delivered their talks about the proper usage of waste.The NSS volunteers have also demonstrated the proper procedure of disposing the waste.
- For solid waste management different bins have been placed at different departments. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An inclusive environment fosters a culture of respect and belonging. It provides the opportunity to learn about and accept individual differences. With diverse student population, students have the privilege of gaining more understanding about people and backgrounds from all over. This contributes to diversity of thought and

perspective that make learning dynamic.

Government College Ropar has been taking several efforts and
initiatives in providing an inclusive environmentThis prestigious
institute always with the shower of knowledge and understanding
where students can share their culture with one another. It
maintains the phrase "equal access of quality education". There are
many upsides that come along with it when institute believes in the
power of diversity.

NSS volunteers of the college are instruments in creating sensitive
attitude towards community services. The motto of NSS "NOT ME , BUT,
YOU " is fully framed through the services of our NSS volunteers,
that places the community before self.

Government College Ropar celebrate Independence Day on 15 August
every year, to remind every individual ,the significance of freedom.
Flag hoisting ceremony and recitation of National anthem are the
keynotes of this day Having the same enthusiasm, 26 January is
celebrated to support national integrity and establish the dignity
of the constitution. For many years NCC and NSS students had been
taking part in National Parade and programs at district level

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:
values, rights, duties and responsibilities of citizens

Our College organize various programs from time to time for the
promotion of constitutional values, rights, duties and
responsibilities of citizens. Happy world health day was celebrated
on 7th April in the government college ropar. In which students were
encourage to maintain good health. Ropar college celebrates
independence day on the 15th August every year. In call its
associated campus and schools. The day marks the importance of
freedom on this day flag hosting ceremony is organized recitation of
the national. In addition the college celebrates 26th January
republic day in order to initiative the spirit of national integrity
and established the dignity of the constitution lectures are
organized to create awareness about constitutional values, rights

and duties. For many years the NCC and NSS students had been part of national parade and programs at the district level.

Moreover special lectures are organized to commemorate, 'National voter day ' Students are encouraged to be aware of their right to vote and choose our candidate. National traffic awareness week. Students are made aware of their traffic duties, rules and regulation through workshops, 'National Youth Day' to celebrate the intellectual potential of the nation. They are encourage to realize their duties toward nation.

The culture activities enhance the confidence level of the students there by allowing them to perform better. These activities develop the personality of the students and assist them in shaping a good career. In fact student can also leverage the advantage of participating in various activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.govtcollegeropar.org/gallery.php
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Organization of important National and International days is the Integral part of any institute, to spread general awareness and nurture the talents. Government College Ropar is committed to promote ethics and values amongst students and faculty by organizing national and international commemorative events and festivals.

Having pride and richness of cultural heritage these national and international days are celebrated on regular basis to develop harmony and an inclusive environment, where all cultures and religions, sharing the same room for their ideas and beliefs. The National and international days and events are in the list as follows:

Every year , College Celebrates Independence Day on 15th August, to commemorate the dedication and sacrifice of our heroes, with pomp and gaiety by hoisting the national tricolour in the campus. With the same courage and enthusiasm 26th January is also be the part of the college principles, where the students are reminded the constitutional values and "PurnaSwaraj"

To give more importance to women's rights and to eliminate discrimination against women, Women's Day is organised by the by the institute. Teachers' Day is celebrated on 5th September to commemorate the birth anniversary of Dr.SarvepalliRadhakrishnan.

National Yoga Day is organised to encourage the students towards healthy life style. Through online session students and faculty, celebrated the health tips.

Earth Day, National Conservation Day , National Girl Child Day , National Voter day , world Environment Day are celebrated on

positive note, by the tremendous efforts of the institute.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES FOR SESSION 2021-22HAVE BEEN UPLODED ON INSTITUTIONAL WEBSITE .

https://www.govtcollegeropar.org/IQAC.php?type=BestPractice

File Description	Documents
Best practices in the Institutional website	<u>https://www.govtcollegeropar.org/IQAC.php?type=BestPractice</u>
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

It is very much importance in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, college always try to implement the distinctiveness in the work.Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas & poor background, but they are not poor in talent, knowledge and humility.The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family.Our College's Handball players participated in north zone

Inter Collegiate Competition and All India competition and won Silver and Bronze Medal respectively. Individual Silver medal won in all India inter University Competition.college wonfirst, second and third position in various games at inter Collegiate CompetitionOur college provides an opportunity for the rural youth, especially for the economically underprivileged students from villages.Literacy rate is gradually improving in the various villages of Ropar.

https://www.govtcollegeropar.org/IQAC.php?type=InstitutionalDistinctivenes

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Renovation of the existing infrastructure to create more smart class rooms.

2. Renovation (Floor tiling) of Science laboratories.

3. Installlation of interactive panels for smart class rooms.

4. Installation of Open Air GYM.

5. Creation of Social Entrepreneurship, Swachhta and Rular Engagement cell to attatch students with community.

6. To utilize RUSA Grant according to plans approves by Principal and College Council.

7.Printing of IQAC News letter and College Magzine.

8. To apply for major and minor research projects.

9. To motivate faculty for refresher and orientation courses.

10. To motivate students and faculty for startup culture.